

Board of Directors Meeting

Date: April 23, 2010	Start time: 7:40 a.m.	End Time: 9:00 a.m.
Leader: Patrick Kinney	Recorder: Carol Roberts	
Present: Peggy Carrier-Diemer, Kathy Drenkler, Sheri Holmes, Karen Katz, Pat Kinney, Thomas Lee, Joan Theurer, Deb Traeder, and Katie Zientara.		

Item	Major Points of Discussion	Action Required
1. Welcome & Introductions	<p>Pat Kinney opened the meeting by stating it would be considered as our annual meeting for installation of new members, etc.</p> <p>Karen Katz was introduced – she is Marketing & Communications Director for EO Johnson and is involved with the LIFE Report and other community groups.</p>	
2. Discussion of Membership	<p>Kathy Drenkler made a motion to officially install four new members, who were elected via electronic voting, to 3-yr terms including:</p> <ul style="list-style-type: none"> • Karen Katz, EO Johnson Office Technologies • Marty Olson, Green Bay Packaging Inc. • Shelly Parsells, Saint Clare’s Hospital • Brian Stezenski-Williams, Boys & Girls Club, Wausau Area <p>and to reappoint Sheri Holmes to another 3-yr term as an at-large member. Second by Thomas Lee. Motion carried.</p> <p>At the October 23, 2009 meeting, current members whose term ended 2010 said they were willing to serve another term. This included: Judy Burrows, Peggy Carrier-Diemer, & Pat Kinney.</p> <p>Alice Covey’s term ended as she was completing the term of Sue Nowak which ended 2010.</p> <p>Dr. Homa will no longer be able to serve. His term ends in 2011. Pat Kinney will contact Dr. Lori Shepherd, who serves on the County Board of Health, to determine her interest in serving as</p>	

	<p>physician representative.</p> <p>This brings us to 19 members to date and we can have a maximum of 21. If Dr. Shepherd comes on board, it will be 20. We can consider further nominations to fill the other remaining position.</p>	
3. Review of Minutes of 3-26-10	Debi Traeder made a motion to approve the minutes of 3-26-10 with one correction under item #3 (remove 2 attorneys and add Karen Piel). Second by Kathy Drengler. Motion carried.	
4. Quarterly Financial Report	<p>Peggy Carrier-Diemer presented the quarterly financial report ending 3-31-10 with a balance of \$10,424.30. \$10,000 of the balance reflects the gift from Marshfield Clinic toward the health assessment process. Pat Kinney will check to see if it can be used for another purpose and get a letter stating that. Deb Traeder made a motion to accept the 3-31-10 financial report. Second by Thomas Lee. Motion carried.</p>	Pat Kinney will check on Marshfield Clinic assessment gift being used for other purposes.
5. Clarify Goals/Objectives for 5/21/10 Meeting	<p>The “save the date” e-mail was sent to the Board and action team chairs.</p> <p>Joan Theurer, Judy Burrows, Renee Trowbridge, and Katie Zientara met to discuss the agenda with the emphasis on: 1) providing overview of governance plan, 2) give tools to write goals and objectives, and 3) explain overarching goal. A “draft” agenda was presented.</p> <p>At this meeting they also discussed how teams would report work to the HMC Board. Each Team’s plan of work/operating budget would be due by October and an annual presentation on their work would be given in the Spring.</p> <p>There were questions regarding how to fund what is done. A funding committee was established to work on funding: Peggy Carrier-Diemer, Sheri Holmes, Deb Traeder, and Thomas Lee.</p> <p>Thomas Lee suggested the action plan mention how they will address health disparities.</p>	<p>Funding info will be addressed at the 5/21/10 meeting.</p> <p>Joan Theurer will create a template for the budget part.</p>
6. Website Update/Revisions	<p>With the recent changes in the BRAVO and MCTFC action teams, the HMC Website has been affected and will need revisions. Other team’s portions of the website will need updating also.</p> <p>Each action team needs a person assigned to be sure information is current on their portion of site.</p>	Joan Theurer, Judy Burrows, and Carol Roberts will work on a plan for site administration.
7. Items for Next Agenda	Next meeting is 5/21/10 for the Board and Action Teams at the Aspirus Medical Education Center.	
8. Adjournment	Meeting adjourned at 8:55 a.m.	